

***Empowering women in the environmental field through***

***education, encouragement, outreach and networking.***

**Call to order**

* Linda called to order the regular meeting of Women in the Environment at 8:45 AM on April 12, 2023 at Dallas College, North Lake Campus, 5001 B MacArthur Blvd

**In attendance**

The following persons were present:

* Terry Shultz
* Kelly Murphy
* Samantha Reynolds
* Amelia Hudson
* Faye Davis
* Linda Pavlik

**Approval of minutes**

* The minutes from last month were reviewed and approved.

**Business**

* Treasurer’s Report—Samantha Reynolds
	+ The beginning balance was $5979.45. The total expenses for the month was $756.73. $500 deposited to the account from PayPal was $500.00. The ending balance for the month was $5722.72. There is $257.38 in the PayPal account currently.
* Record Keeping
	+ Plan for a meeting in early May with Linda, Terry, Samantha, and Kelly for archiving/sharing records.
* Marketing & Media—Faye Davis
	+ Intern is doing well and is helping with flyers and social media
	+ More marketing materials being created/shares
	+ Website News Posts—Linda
		- News posts section coming soon, add stories to increase activity and engagement on website
* Membership Recruiting 2023—Melinda, Terry, and Aminata
	+ Sending out individualized invoices for renewal and corporate members
	+ Considering changing membership year from January to another month (maybe in line with businesses’ fiscal calendars)
	+ Email and marketing campaign
	+ All board members should have current membership

**2023 Events**

* April or May (Reschedule) Audubon Center in Dallas
	+ picnic and presentation. Postponed because of weather.
* June 29th: Oncor, Samantha Reynolds & Jaime & Jaime Vineyard
	+ Panel on career paths and tour of Lancaster Facility. Will also include a short tour of the Oncor Recycling Facility.
* July: Dallas College, Faye Davis,
	+ details pending—urban agriculture/garden party
* August/September: City of Dallas, Pharr Andrews
	+ new agriculture plan
* October 6th, TWU, Alama Taylor
	+ Notes: To host speakers to discuss their research and highlight DEI in STEM. In addition, we would like to announce our new environmental science degree (pending approval) & will be invited to tour our butterfly garden and the new Science Research Commons building.
	+ Agenda: - 11:00-11:20- Networking at Sue S. Bancroft Women’s Leadership Hall Exhibit
	+ 11:20-12:20- Lunch and panel discussion
	+ 12:20-1:20- Tour- Science Research Center and Butterfly Garden (it is beautiful in October).
	+ 1:20- 1:30- walk back to Jane Nelson Institute for Women
* October/November: Annual Chocolate & Wine Reception, Terry Shultz
	+ Location/date/details pending
* Pending—Champion Waste, Melinda Rushing
* Pending—Blue Zones Project, Linda Pavlik
* Pending—Sustainable Fashion, Amelia Hudson & Katy Evans \*\*committee needed for this
* Pending—Spring/Summer Cocktail Networking Event, Terry Shultz
* Pending—Summer, Networking Breakfast
* Pending—Parkland Hospital Sustainability Department, Terry Shultz

**Adjournment**

* Our next meeting will be Wednesday, May 10th, at 8:30 AM at the Dallas College, Brookhaven Campus, 3939 Valley View Ln, Farmers Branch, 75244
* Terry Shultz adjourned at the meeting at 10:00 AM

**Submission and approval of minutes**

* Minutes submitted by: Kelly Murphy (4/13/2023)