

***Empowering women in the environmental field through***

***education, encouragement, outreach and networking.***

**This Board Meeting was cancelled for the month, and essential business items were addressed and approved/confirmed via email.**

* Linda emailed the Board: Samantha, Kelly, Melinda, Terry, and Amelia on November 8, 2023 with a motion to cancel the meeting and address the following topics via email vote.
	+ Approval of the October board minutes.
	+ Approval of the current treasurer's report.
	+ Concur with the need to be consistent in how membership levels are named and explained.
	+ Concur with Kelly and Sabrina making updates on the website and social media packages.
	+ Concur that the president and treasurer are authorized signatories on all board financial matters.

**In attendance (response via email)**

The following persons responded affirmatively to all motions/comments

* Terry
* Linda
* Melinda
* Kelly
* Samantha
* Amelia

**Approval of minutes**

* The minutes from last month were reviewed and approved.

**Treasurer’s Report**

* Samantha Reynolds, $4248.41 in bank, $1098.50 in PayPal

**Business**

* All business motions/comments noted above were approved
	+ 11/8 Terry
	+ 11/8 Samantha
	+ 11/9 Amelia
	+ 11/15 Melinda
	+ 11/15 Kelly

**Adjournment**

* Our next meeting will be Wednesday, December 13, 2023, at Champion Waste 30/Singleton

**Submission and approval of minutes**

* Minutes submitted by: Kelly Murphy (11/16/23)